

March 2017 - Board Meeting (28 Mar. 2017)

Note: All Board Docs located in [this UUCP Board Docs Google Drive](#).

Meeting Roles - Please add your name next to the area you'd like to volunteer for:

Item	Volunteer Name	Item	Volunteer Name
Social	Sarah	Reading/Chalice	Jim
Check in	Vince	Process	Rajeev
Timekeeper	Caitlin	Tech	Rajeev/Vince
Huddle Master		Horizons Author	Apr : Creation & Evolution) Done! Nice Job Jim!

Our Vision	Our Mission
To be a spiritual community for our time <ul style="list-style-type: none"> · Theologically diverse · Radically inclusive · Justice centered 	Welcoming all in building religious community, called to share journeys, grow in spirit, advance justice.

Attending

Present	BOT Name	Present	BOT Name
X	Jim Allen (Treasurer)	X	Ceyshe' Napa (At-Large)
X	Rajeev Arora (At-Large)		Karin Quinn (At-Large)
X	Sarah Carlson (Secretary)		Katie Quinn (Youth Co-rep)
X	Caitlin Gaspar (At-Large)		Max Schweiger (Youth Co-rep)
X	Susan Frederick-Gray (Lead Minister)	X	Vince Waldron (Vice-President)
	Glen Lockwood (President)		

Agenda

Expected Start time	Minutes Allocated	Topic Name and Details
6.00PM	30	Social - Sarah
6.30PM	5	Check-in - Vince (for Karin)

6:35PM	5	Reading & Chalice - Jim - Follow with Chimes & Silence
6:40PM	5	Review Agenda - Vince.
6:45PM	5	Guest Comments - Welcome guests and invite their comments now. Guests may stay and observe the remainder of meeting. Guests: Mary Dawes (to observe); Jim Sorgatz (for Nom. Com.) Guest Comments: none
6:50PM	5	Consent Agenda Topics <ul style="list-style-type: none"> ● Accept March Lead Minister Report ● Approve March Financial Statement ● Approve Jan/Feb BOT Minutes ● 2/5/17 congregational meeting minutes (removed, to be approved at April meeting) Sarah moved approval of the consent agenda as adjusted; Caitlin seconded. Motion approved.
7:00PM	15	Update on Interim Candidate and Transition Update/Plan (re UUA Presidential Election) by subgroup of BOT (VW, CG, JA, and RA) - Feedback from Team on specific candidate (general - no names) <ul style="list-style-type: none"> ○ CV ○ Interview ○ Research Key issue: One year or two year process: Expect will be a one year renewable term. BOT went into Executive Session and guests were excused. BOT out of Executive Session. Jim Allen moved to allow Vince Waldron to contact the UUA and tell it that the proposed interim candidate is acceptable; Rajeev Arora seconded. Motion passed.
7:15PM	10	Guidance to Nominating Committee Discussion Guidance Vince met with our hard-working Nominating Committee. They need a bit more guidance from us as they recruit a search/re-covenanting committee. <ul style="list-style-type: none"> ● <i>Are we likely to search this coming year? No. If not, do we need a search committee? No (and the proposed interim candidate feels that a two year interim period is desirable. Therefore, search to begin in 01/2018 with congregational survey, and search gearing up in Summer and Fall of 2018).</i> ● <i>How big should the committee really be? 7 or less. Do we have ideas about the process for recruiting members? (open call?)</i> ● <i>What would be the “job description” for a re-covenanting</i>

		<p><i>committee?</i> Not entirely clear, but idea came from San Diego congregation. A means to assess work to be done and discernment of congregation and Susan continuing together. May involve meeting w/SFG in discernment process. A re-covenanting team would probably have a 6-month term and end with a relaunch of relationship or a decision to dissolve. Likely start date would be September so Congregation would know by March or April of 2018 whether needed an interim.</p> <ul style="list-style-type: none"> ● Nom Com will work on finding a re-covenanting committee to serve for about 6 months being in late August and to meet 1-2x a month.
7:25PM	25	<p>Budget & Combined Stewardship/Capital Campaign Review <i>Discussion Guidance:</i></p> <ul style="list-style-type: none"> ● <i>We don't own the budget, but we need to understand it and how it aligns with our Mission/Vision/Strategic Plan (and any guidance we've given with respect to the Lead Minister's salary)</i> ● <i>We need to work with Susan to ensure we're aligned with major departures from previous budgets (goal is always collaboration)</i> ● <i>What BOT actions are appropriate to ensure the success of the ongoing campaigns?</i> <p>Rev. Susan asks for help from BOTs in reaching out to friends and members about pledging; more members to testify about pledging; adding enthusiasm and energy during her absence.</p> <ul style="list-style-type: none"> ● Upcoming Event: Phone-a-thon 4/11 (help from BOTs, if available) ● Heidi will look into using last year's ambassadors as additional resource ● Rajeev suggested that RSVP be put into subject line of house meeting emails to members. <p>Review of proposed first-5-yr budget: Finance committee noted that funding for administrative costs and for Emrys' position may need to be increased as congregation grows and when Emrys is ordained.</p>
7:50PM	15	<p>Sanctuary <i>Discussion Guidance:</i></p> <ul style="list-style-type: none"> ● <i>Last month we authorized Susan and Emrys to take this conversation forward (preparing for Congregational education/discussion) and likely starting with education/dialogue with EEC (Pre-school) and DVLC (pre-K-4th)</i> ● <i>Our focus will be on how this effort fits with our Mission and advances our Vision - and how we engage the Congregation to</i>

		<p><i>ensure this is a decision/experience that makes us stronger.</i></p> <p>Vince will ask Emrys to come to next GWG or BOT to discuss.</p>
8:05PM	15	<p>Ends Update - Discussion from Ends Retreat</p> <p><i>Discussion Guidance:</i></p> <ul style="list-style-type: none"> ● <i>Glen made notes from the retreat available on our Drive</i> ● <i>How would we like to proceed given our current work plan, which is a bit compressed due to 6/4/17 Congregational meeting date?</i> <ul style="list-style-type: none"> ○ April: <i>Policy Compliance Discussion, Begin Minister review process</i> ○ May: <i>Approve Congregation budget; complete minister review process; set agenda for Congregational meeting</i> ○ June: <i>Implementation plan review; Congregational meeting 6/4; Draft ends statements for discussion next fall?</i> ● <i>Possible actions (1) more discussion for clarification; (2) appoint a “synthesizing task force” with input from all members; (3) pairs of BOT members work within teams?</i> ● It was emphasized that items from the board retreat require further exploration in a GWG or BOT meeting. We don’t want our synthesizing efforts to outpace this discussion phase. ● Jim moved that Rajeev and Sam form a task force and asks that they report back; Caitlin seconded. Motion approved.
8:20PM	5	<p>GA Delegate Approval - Caitlin</p> <ul style="list-style-type: none"> ● Previously approved -Jan Kaplan, Bunny Hodas, Dale Wiebusch, Donna Featherston, Ellie Anderla (alternate) - all notified. ● Four recent applications: Ellie Anderla (non-alternate); Jim and JoAnn Allen; and William Lester <p>Caitlin moves that all four be approved; Sarah seconded. Motion approved. Caitlin will notify applicants.</p>
8.25PM	10	<p>Suggest Next Month’s GWG (Thurs. 04/13/17)/BOT (Tues. 4/25/17) Agenda items</p> <ul style="list-style-type: none"> ● GWG: <ul style="list-style-type: none"> ○ Emrys Staton re Sanctuary ○ Policy Compliance ● BOT Consent: <ul style="list-style-type: none"> ○ LM Report ○ Financial Report ○ Mar. 17 BOT minutes ○ 2/5/17 Congregational Meeting minutes ○ GWG recap

		<ul style="list-style-type: none"> ● BOT Discussion (action/owner?): <ul style="list-style-type: none"> ○ Review BOT Compliance (document results from GWG))
8.30PM	5	<p>Review Owners/Due Dates/Actions (Captured during the meeting)</p> <ul style="list-style-type: none"> ● Action: Draft 3/17 Meeting Minutes and 2/5/17 Congregational Minutes <ul style="list-style-type: none"> ○ Owner: Sarah ○ Due Date: 4/4/17 ● Action: Review/Comment on Draft 3/17 Meeting minutes and 2/5/17 Congregational meeting minutes <ul style="list-style-type: none"> ○ Owner: All BOT ○ Due Date: 4/13 (GWG) ● Action: Resolve comments and share final 3/17 Meeting minutes and 2/5/17 Congregational meeting minutes for approval <ul style="list-style-type: none"> ○ Owner: Sarah ○ Due Date: 4/20 ● Action: Notify GA Applicants <ul style="list-style-type: none"> ○ Owner: Caitlin ○ Due Date: 5/31/17 ● Action: Invite Emrys to GWG or BOT re Sanctuary <ul style="list-style-type: none"> ○ Owner: Vince ○ Due Date done
8:35PM	5	<i>Next Meeting Roles - see table below</i>
8:40PM	5	Process Check / Checkout - Rajeev
8:45PM	10	Huddle (Assign Huddle-master) - Jim

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Social	Vince	Reading/Chalice	Caitlin
Check in	Sarah	Process	Jim
Timekeeper	Vince	Tech	Rajeev
Huddle Master		Horizons Author	May (Wisdom & Growth): Due 4/10 - Vince took this