

Sept. 2016 - Board of Trustees Meeting (27 Sep 2016)

Note: All Board Docs located in [this UUCP Board Docs Google Drive](#).

Meeting Roles

Item	Volunteer Name	Item	Volunteer Name
Social	Sarah	Reading/Chalice	Karin
Check in	Vince	Process	Caitlin
Timekeeper	Caitlin	Tech	Glen or Rajeev
Huddle Master	Vince	Horizons Author	See below

Our Vision	Our Mission
To be a spiritual community for our time <ul style="list-style-type: none"> · Theologically diverse · Radically inclusive · Justice centered 	Welcoming all in building religious community, called to share journeys, grow in spirit, advance justice.

Attending

Present	BOT Name	Present	BOT Name
x	Jim Allen (Treasurer)	x	Ceyshe' Napa (At-Large)
x	Rajeev Arora (At-Large)	x	Karin Quinn (At-Large)
x	Sarah Carlson (Secretary)	x	Katie Quinn (Youth Co-rep)
x	Caitlin Gaspar (At-Large)		Max Schweiger (Youth Co-rep)
	Susan Frederick-Gray (Lead Minister)	x	Vince Waldron (Vice-President)
x	Glen Lockwood (President)		

Agenda

Expected Start time	Minutes Allocated	Topic Name and Details
6.00 PM	30	Social - Ensure roles are filled
6:30 PM	5	Check-in (Vince)
6:35	5	Reading & Chalice (Glen) - Follow with Chimes & Silence

PM		
6:40 PM	5	Review Agenda
6:45 PM	5	Guest Comments - Welcome guests and invite their comments now. Guests may stay and observe the remainder of meeting. No guests.
6:50 PM	5	Consent Agenda Topics <ul style="list-style-type: none"> • Accept Lead Minister Report - shared via 9/25 email (Rev. Susan) • August Board minutes (Google docs) • June - Aug Financial - postpone until received • Updated Board Covenant (Policy Manual update) - postpone for update • Accept GWG Report - shared via 9/1/16 email (Vince)
6:55 PM	5	Discussion: <ul style="list-style-type: none"> • May Board minutes - 2015-2016 BoT members <ul style="list-style-type: none"> ○ there are suggested edits ... accept as suggested (if read) ○ ACTION: Everyone please review the following document https://docs.google.com/document/d/1f_ruP_gAWEbG-EYDcc_-t8hHb42OI8rYmY6YGn_YtVw/edit • June 2016 Congregational Meeting minutes - Postpone one month
7:00 PM	5	Discussion: <ul style="list-style-type: none"> • Role of Youth “Reps”/Youth Mentors/Adult BoT members <ul style="list-style-type: none"> ○ Team to meet to frame discussion and suggest go-fwd ○ ACTION - Glen to convene a meeting of the small group - Rajeev, Karin, Katie, Max, Glen
7:05 PM	30	Discussion: <ul style="list-style-type: none"> • Draft FAQ re Rev. Susan’s candidacy and BoT responsibility to UUCP https://docs.google.com/document/d/1jPLmraE6xddpYI_8Kr_sPiL0d7VwBXCbGP GkMed3jpw/edit <p>ACTION - Rajeev to send the above to Susan ACTION - Ceyshe to start laying it out in pamphlet ACTION - Glen to present pulpit talk on 10/9 - if possible, have a handout</p>
7:35 PM	30	Discussion (Work topic): <ul style="list-style-type: none"> • Designing Communication (purpose, content, timing, means) <ul style="list-style-type: none"> ○ Tactical (how, what, when we communicate) ○ Strategic (WHY we communicate)

		POSTPONED to GWG October
8:05 PM	10	<p>Oct. 2016 GWG/Board Agenda items (Tue., 25 Oct.)</p> <ul style="list-style-type: none"> • GWG: <ul style="list-style-type: none"> ○ Meeting is changed to Tue. 10/18/16 ○ In Annex C ○ Transparency, Communication to Congregation; scheduling BoT chats monthly. ○ Designing Communication to Congregation <ul style="list-style-type: none"> ▪ What ▪ When ▪ With ▪ For Whom ○ Youth role on the BoT task force ○ Review Work Plan • BoT Consent: <ul style="list-style-type: none"> ○ Standard ○ May 2016 Minutes, June Cong. Mtg Minutes • BoT (10/25) Discussion (Glen-own): <ul style="list-style-type: none"> ○ Youth/Adult Roles on BoT <p>Start discussion about the Ends Start discussion about what we would want in our lead minister in the context of our new Vision/Ends</p>
8:15 PM	5	<p>Review Owners/Due Dates/Actions (Captured here during the meeting)</p> <ul style="list-style-type: none"> • Action: Updates to BoT Job Description (focus on Youth role) <ul style="list-style-type: none"> ○ Owner: Glen (Karin, Rajeev, Max, Katie) ○ Due Date: Oct. BoT discussion • Action: <ul style="list-style-type: none"> ○ Review May BoT draft minutes (all) ○ Prepare congregation meeting minutes/Sarah (early October); final revision of May minutes (same) ○ Check status of 3/16 and 4/16 Minutes w/office. Sarah early October ○ Clarify deadlines for Horizons articles-Glen.
8:20 PM	5	Process Check / Checkout
8:25 PM	10	Huddle (Assign Huddle-master) Vince is the huddle master

Next Meeting Roles - Please add your name next to the area you'd like to volunteer for - Bring up the Horizons assignment again.

Item	Volunteer Name	Item	Volunteer Name
Social	Glen	Reading/Chalice	Ceyshe'
Check in	Katie	Process	Vince
Timekeeper	Jim	Tech	Rajeev
Huddle Master	TBD at BoT meeting	Horizons Author	See below

Horizons Actions:

September 12 - Community & Inclusion (thank you Caitlin)

October 10 - Diversity & Multiple Identities - NEED NAME if not Glen

October 10 - - Expectation & Acceptance - **Vince**

November 7 - Prayer & Practice

December 12 - Authenticity

January 9 - Justice & Love - **Ceyshe'**

February 13 - Vision & Action

March 13 - Creation & Evolution - **Jim**

April 10 - Wisdom & Growth - **Karin**

May 8 - Ambiguity & Paradox

June 12 - Letting Go & Possibility