

UUCP BOT Meeting Minutes for 1-26-16

Attending

x	Jim Allen (Treasurer)	x	Glen Lockwood (President)
x	Rajeev Arora (At-Large)	x	Sarah Montgomery (Vice Pres.)
x	Sarah Carlson (Secretary)	x	Karin Quinn (At-Large)
x	Chloe Dubisch (Youth)	x	Caitlin Gaspar (At-Large)
x	Susan Frederick-Gray (Ld Minister)	x	Vince Waldron (At-Large)
	Katie Gibson (Youth)	x	Emrys Staton

➤ Social (6:00-6:30)

Social:	Sarah C	Reading/Chalice:	Caitlin
Check-in:	Vince	Process:	Jim
Timekeeper:	Sarah M	Tech:	Rajeev

➤ Check-in

➤ Reading/Chalice (Follow with Chimes and Silence)

➤ Review Agenda

➤ Invited Guest Comments None

➤ Guest Comments none

➤ Consent Agenda

- Accept Lead Minister report (sent via email by Susan 1/22)
- Approve Dec. BOT Meeting Minutes (Final Draft sent 1/17)
- GWG Report - nothing in addition to summary (emailed 1/19)
- **Sarah M.** moved to approve, seconded and approved

➤ Discussion Agenda

- Discuss Board evaluation of Lead Minister as supervisor of staff (only one element of overall evaluation). **Vince, Rajeev, Caitlin** volunteer to serve as task force and will report back in 3 months re models used in similar situations & processes to ensure good communication.
- Vision Task Force update: Jim states that VTF met on 1/21/16. Janet Jenkins is the new chair. Sam will introduce at the congregational meeting and Matt Thesing will present. VTF is working on a script and there will be an article in Horizons in February. Scheduled meetings: 2/11/16 at 7:00 p.m.; 5/15/16 at 11:45 a.m.; 5/22/16 at 11:45 a.m.
- Workplan re GA delegates: those seeking scholarships must apply by 3/15/16 for early registration. For early registration apply by 4/15/16.
- **Sarah M.** will send a compliance survey in March to be completed by each BOT member by 4/14/16.
- Stewardship Campaign March to May, 2016

- Review Final Agenda for 1/31/16 congregational meeting
 - 40-minute meeting (10:30 to 11:10):
 - Call to Order – Glen Lockwood – 3 minutes
 - Quorum Check and Rules of Procedure (motion to approve)
 - Introduction of Board Members
 - Approval of June and October 2015 Congregational Meeting Minutes (Board has moved to approve) 2 minutes
 - Financial Report - Heidi Parmenter 7 minutes
 - Vision Statement (Board has moved to approve) Matt Thesing – 7 minutes
 - Ministry and Strategic Report Rev. Susan Frederick-Gray – 10 minutes
 - UU Foundation – Smoot Carl-Mitchell 2 minutes
 - Questions/Comments 6 minutes
 - Adjourn Meeting
- Preschool transition update: no further developments.
- Review Work Plan
- **February GWG (2/11/16)**
 - Board game night planning (GL, JA, and SFG to attend VTF discussion)
- **February BOT(2/23/16)**
 - Main discussion item: Discussion about trends, opportunities, anticipating, crystal ball
 - Consent items (minutes, LM Report-including Financials)
- **Review Actions/Owners/Due dates:**
 - **Vince, Rajeev, Caitlin** to report in May re models used to evaluate LM as supervisor and processes to ensure good communications.
 - **Sarah M** to send survey in March; Results due 4/14/16.
- Next meeting roles:

Social:		Reading/Chalice:	
Check-in:		Process:	
Timekeeper:		Tech:	
*HuddleMaster:		#Horizons Author:	

Process Check/Checkout
HuddleMaster