

Oct. 2016 - Board of Trustees Meeting Minutes (25 Oct 2016)

Note: All Board Docs located in [this UUCP Board Docs Google Drive](#).

Meeting Roles

Item	Volunteer Name	Item	Volunteer Name
Social	Glen	Reading/Chalice	Ceyshe'
Check in	Katie	Process	Vince
Timekeeper	Jim	Tech	Rajeev
Huddle Master		Horizons Author	November: Expectation & Inclusion Oct. 10 Vince

Our Vision	Our Mission
To be a spiritual community for our time <ul style="list-style-type: none"> · Theologically diverse · Radically inclusive · Justice centered 	Welcoming all in building religious community, called to share journeys, grow in spirit, advance justice.

Attending

Present	BOT Name	Present	BOT Name
x	Jim Allen (Treasurer)	x	Ceyshe' Napa (At-Large)
	Rajeev Arora (At-Large)	x	Karin Quinn (At-Large)
x	Sarah Carlson (Secretary)	x	Katie Quinn (Youth Co-rep)
x	Caitlin Gaspar (At-Large)	x	Max Schweiger (Youth Co-rep)
x	Susan Frederick-Gray (Lead Minister)	x	Vince Waldron (Vice-President)
x	Glen Lockwood (President)		

Agenda

Est. Start time	Topic Name and Details
6:00 PM	Social (Glen)
6:30PM	Check-in (Katie)
6:35	Reading & Chalice - Follow with Chimes & Silence (Ceyshe)

6:40	Review Agenda (Glen)
6:45	Guest Comments - Welcome guests and invite their comments now. Guests may stay and observe the remainder of meeting. No Guests.
6:50	<p>Consent Agenda Topics</p> <ul style="list-style-type: none"> ● Pulled: Accept Lead Minister Report ● Pulled: May BoT Minutes, Jun Congr Mtg Minutes Board minutes Minutes (Google docs) ● Pulled: Accept GWG Report ● Pulled: UUJAZ <p>No Finance Report in advance of BoT meeting due to death in Heidi's family. Finance Report will be provided by next BoT or earlier.</p>
6:55	<p>Discussion:</p> <ul style="list-style-type: none"> ● If we think about transition from Rev. Susan to our next settled minister: <ul style="list-style-type: none"> ○ Who are we? ○ Who are we aspiring to be? ○ What do we need? ○ What do we want? ○ What do we expect/want from LM following UUA election? <p>Is this model of ministry the right one? Review past search committee congregational survey? Board and Congregation elected transition team (search or re-covenanting team) - Susan input from San Diego [for future agenda: what would define the makeup of a transition team] Timing - what are our expectations regarding how soon we can start (or finish) We need models for how we need to be a truly justice-centered (radically inclusive and theologically diverse) congregation.</p> <ul style="list-style-type: none"> - How do we organize ourselves to take steps? - How do we decide what the most important justice issues are? - We want to be able to lead the conversation/direction <p>Need a strong administrator (Caitlin) Comfort with the policy-based governance model Different composition of BoT after June 2017 *Need work plan item (GWG) to plan out transition timeline. Vince noted that we need models of how to do justice-centered ministry and have an LM who is proactive @ justice issues. Healthy relationship btw LM and Congregation. Discussed how BOT gives guidance to Rev. Susan to staff, how to tweak Ends for next year, i.e., direction and priorities of our vision; foreseeing about justice work rather than reacting. Add transition of BOT to work plan.</p>
7:25	Discussion:

	<ul style="list-style-type: none"> ● Determine topic/focus for Nov. Board Chat (11/13 Annex D between services) <ul style="list-style-type: none"> ○ Capital campaign: Planning committee/architect ○ SFG4UUA update/FAQ
7:35	<p>Discussion:</p> <ul style="list-style-type: none"> ● Review UUCP FAQ during Susan4UUA candidacy - Ceyshe
7:40	<p>Discussion:</p> <ul style="list-style-type: none"> ● UUJAZ membership <ul style="list-style-type: none"> ○ Following discussion, Sarah moved that UUCP enter into covenant w/UUJAZ network; Vince seconded, ○ Motion carries ● Stewardship calls <ul style="list-style-type: none"> ○ New deadline to complete stewardship calls is by next GWG (11/10/16). ● Items pulled from consent agenda <ul style="list-style-type: none"> ○ Lead Minister Report: re architect and more focus on environmental concerns - accepted after discussion ○ Past minutes - Sarah will circulate past-due minutes w/i two weeks, probably via email and google docs. ○ Finance Report - because Heidi had to go out of town, current finance report not ready prior to BoT meeting. Re delays in receiving finance reports over summer, Rev. Susan recommended that a preliminary report be issued over the summer to keep BoT more in the loop. Rev. Susan explained issues with Kids Kamp falling short last summer (partial enrollments and field trip costs) and changes being implemented to avoid such shortfalls in future. ○ Caitlin moved to accept the Lead Minister Report; Sarah seconded; Lead Minister Report accepted.
8:10	<p>Suggest Next Month's GWG/Board Agenda items (11/10/16)</p> <ul style="list-style-type: none"> ● GWG: <ul style="list-style-type: none"> ○ Stewardship calls update ○ Work plan item (GWG) to plan out transition timeline ○ Board terms - who is prepared to serve another term ○ Salary recommendation for Lead Minister (Vince) ○ Rollover item - Youth Role on Board ○ BoT member attendance at YRUU ● BoT Consent: <ul style="list-style-type: none"> ○ Outstanding Meeting Minutes, Finance Reports ○ LM Report ○ GWG items/recommendations ● BoT Discussion with action/owner: <ul style="list-style-type: none"> ○ Transition (re-covenant/search) and congregational

	<p>involvement</p> <ul style="list-style-type: none"> ○ Capital Campaign: seek affirmation of capital campaign budget at next congregational meeting ○ Youth/Adult Roles on BoT (may be on the consent agenda)
8:20	<p>Review Actions/Owners/Due Dates from this meeting</p> <ul style="list-style-type: none"> ● Actions: <ul style="list-style-type: none"> ○ Sarah to circulate outstanding Minutes w/i 2 weeks ○ Rev Susan to contact Rev Owen-Towle re transitions following a UUA presidential run; ○ Vince to obtain LM salary guidelines in time for next GWG. ○ Caitlin to confer with Coming-of-Age class about coming to next BoT meeting by next GWG. ○ Glen will confer with team about youth/adult roles on BoT
8:25 PM	<p>Process Check/Checkout</p> <ul style="list-style-type: none"> - Short time between GWG and BoT - Reviewed roles - Pulled items from Consent Agenda - Translated ideas to actions - Good discussions because we made time/space
8:30 PM	<p>Huddle-Master - Glen to contact Rev Susan (after 3PM)</p>

Next Meeting Roles

Item	Volunteer Name	Item	Volunteer Name
Social	Sarah	Reading/Chalice	Susan
Check in	Vince	Process	Jim
Timekeeper	Karin	Tech	Rajeev
Huddle Master	Glen (10/26/15)	Horizons Author	Nov 7 - Prayer and Practice Caitlin