

Unitarian Universalist Congregation of Phoenix

Employment Application

APPLICANT INFORMATION

Full Name: _____ Date: _____
 Last First MI

Address: _____
 Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email Address: _____
 Date

Available: _____ Desired Salary: _____

Position Applied For: _____

Have you ever been convicted of a felony?	Yes	No	If yes, attach an explanation.
Can you perform the duties of the job you are applying for?	Yes	No	If no, attach an explanation.
Do you have responsibilities other than work that will interfere with specific job requirements such as traveling?	Yes	No	If yes, attach an explanation.
Are there specific times that you cannot work?	Yes	No	If yes, attach an explanation.

EDUCATION

High School: _____ City/State: _____
 Did you graduate? Yes No Degree: _____

College: _____ City/State: _____
 Did you graduate? Yes No Degree: _____

Other: _____ City/State: _____
 Did you graduate? Yes No Degree: _____

Other: _____ City/State: _____
 Did you graduate? Yes No Degree: _____

PROFESSIONAL DEVELOPMENT AND CERTIFICATIONS

Certificate/Certification	Provided By	Date Completed

MEMBERSHIP AND AFFILIATIONS

Please list any memberships in organizations that are relevant to the position.

Organization	Position	Paid?	From	To

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____
City/State: _____ Supervisor: _____
Job Title: _____ Starting _____ Ending _____
Salary: _____ Salary: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____
City/State: _____ Supervisor: _____
Job Title: _____ Starting _____ Ending _____
Salary: _____ Salary: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____
City/State: _____ Supervisor: _____
Job Title: _____ Starting _____ Ending _____
Salary: _____ Salary: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May we contact your previous supervisor for a reference? Yes No

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I am also aware that as per Arizona State law my eligibility to work in the U.S. will be checked through E-Verify.

Signature: _____ Date: _____