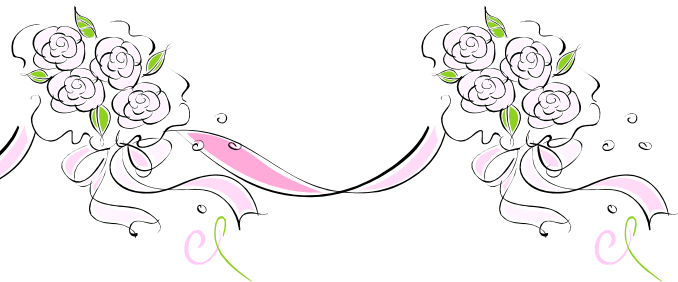




A Unitarian Universalist Ceremony of Marriage

The celebration of a marriage or union is nearly unique in people's lives. It marks a very important passage, and it results from a free choice. Normally, people approach this rite with great love and with great hope for the future. There is no one service which must be used in all Unitarian Universalist Congregations. The creativity of the couple with the minister can produce a service which will be meaningful for you as well as your guests.

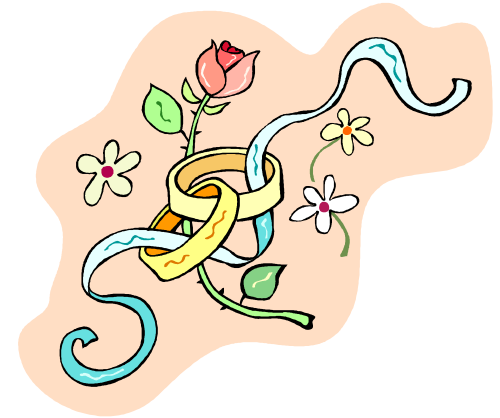


Room Usage Policy Summary

- Smoking is prohibited within UUCP buildings. You are responsible for picking up any cigarette butts lying on the ground.
- No artwork or other Sanctuary decorations may be moved OR altered in any fashion. NO use of nails, clips or anything that will leave marks may be used for hanging decorations. Only drip-less candles may be used and must be attended at all times.
- No food may be served in the Sanctuary.
- The piano and organ are not available for use, unless requested and used by the UUCP Music Director or designee. The pianos and organ are not to be moved.
- User is responsible for the conduct of all guests and guarantees that all children will be under adult supervision.
- User agrees to hold harmless UUCP, its agents, officers, and members, from liability for the consequences of User's negligence.

Unitarian Universalist Congregation of Phoenix

Member Wedding Services



4027 E. Lincoln Drive
Paradise Valley, AZ 85253

Rev. Margret A. O'Neill
602-840-8400 Ext. 203
minister@phoenixuu.org

www.phoenixuu.org

Description of Services

Member Requirements

Couples must be qualified voting members of UUCP for at least six months prior to service.

Minister Services

Three meetings, scheduled five months in advance plus a wedding rehearsal. Free for members.

Music Services

If you want UUCP to supply music for your wedding, please contact music director Benjie Messer at benjiemesser@phoenixuu.org. We have access to excellent musicians in every style and on every instrument. We charge \$150/musician for wedding ceremonies, which includes music before the ceremony as people enter, during the ceremony as needed, and as people exit the ceremony. Additional music (i.e. during the reception) requires an additional charge.

Event Sexton Service

Opens property and secures property at end of event. Acts as the emergency contact during the event.

Custodial Service

Provides setup and breakdown of chairs for service and reception. Restores rooms to standard condition.

Supplies Available

Tables

5 -48" Round Tables
1 -60" Round Table
4 -28"x66" Rectangular Tables
17 -30"x72" Rectangular Tables
8 Card Tables

Chairs

285 -Sanctuary Stacking Chairs
88 -Johnson Room Folding Chairs

Sound and Video Equipment

Wired and wireless microphones
Projector and small screen

Audio/Visual

Unless your wedding has fewer than 25 people, you'll want to use microphones, which requires one of our audio/visual (A/V) technicians. A/V techs are also available to mic live musicians, play recorded music and set up our projector and screen. They are paid \$25/hr. with a three hour (\$75) minimum.

Coffee Mugs

82 - Glass Coffee Mugs

If food is served, a caterer must be hired who will be responsible for all food cleanup. We also recommend the use of a caterer's flatware and dish-ware for a more aesthetic reception.

The congregation does not provide any decorating, flower, or food services.

Wedding Packages

Ceremony Only

The ceremony includes:

- Rehearsal
- Chair setup and breakdown - 3 hours
- Sound Technician - 1 hour
- Event Sexton - 3 hours

Cost \$150

Does not include Music Services

Ceremony & Reception*

Same as above plus:

- Reception in Johnson Room - 3 hour maximum
- Table and chair setup and breakdown
- Event Sexton

Cost \$300

Does not include Music Services

**All events must end by 9pm.*

Payment is due before event and the check must be payable to UUCP.