THE ANNUAL REPORT

FOR

January 1, 1964 to December 31, 1964

The UNITARIAN CHURCH of PHOENIX
4027 East Lincoln Drive
Phoenix, Arizona
THE BOARD OF TRUSTEES
1964

OFFICERS

President
Christ A. Olsen

Vice-President
Paul Bliklen

Secretary
Elisabeth G. Mayer

Treasurer
Vernon F. Robbins

TRUSTEES

Assistant Treasurer
Miss Lydia A. Beck

Jeremy E. Butler
G. Ellis Gray
Ann J. Hosmer

Robert H. Morrison
Harriet S. Siegal
Artmoll L. Wagner

The resignations of
Brig. Gen. Ret. Jac H. Rothschild and Dr. Reynold Ruppe

were filled by

Elizabeth V. Anderson and Dorothy D. Ward

THE CHURCH STAFF

Minister
Rev. Raymond G. Manker

Administrative Assistant
Jeanne C. Lipton

Religious Education Director
Margaret K. Gooding

Director of Music
William S. Bagwell

Organist
Joanne Finkelstein

Custodian
Clarence Selof
TO THE MEMBERS OF THE UNITARIAN CHURCH OF PHOENIX:

Summary of Amendments

At the request of the Board of Trustees I prepared certain proposed amendments to the Articles of Incorporation. By statute we are required to publish the proposed amendments in a legal newspaper. This was done in the Arizona Weekly Gazette on two occasions, December 29, 1964, and January 5, 1965. The following then is the summary of the proposed amendments. The actual wording of the amendments will be given orally at the Annual Meeting and voted on by the membership.

1. It is proposed that Article I be amended to change the name of the Church from The Unitarian Church of Phoenix to The First Unitarian Universalist Church of Phoenix, and that the Board be given broader powers regarding the place of doing business.

2. The amendment to Article VI authorizes the Board of Trustees to consist of not less than three nor more than fifteen members, as well as to add the office of vice-presidency. The present Articles do not mention the vice-presidency and provide for only six Trustees.

3. Article VII is amended to change the annual meeting of the membership of the Church from the second Sunday in January to the third Sunday in January. The purpose of this amendment is to give more time for preparation of the financial statement as of December 31 of each year.

4. The amendment to Article IX is simply to bring it in accordance with the Arizona Statute on non-profit corporations.

5. Article X is being amended to contain the wording of the Arizona Statute on non-profit corporations.

Jeremy E. Butler, Chairman
By-Laws Committee
Membership Committee

Chairman: Louise Jones 94 6 5232
Elizabeth Anderson 25 2 4653
Paul Bliklen 25 4 0334
Regina Glaser 27 4 5922
Floyd McCracken 94 6 8379
Gretchen Janker 94 6 5747
Rodney H. Morrison 93 9 4367
Pauline Pannone 94 7 6455
Alice & Vernon F. Robbins 93 9 0694
Frieda Stern 27 9 7428

Music Committee

Chairman: Esther Gaintner 95 5 2943
Jean Hunter 26 5 2212
G. LeRoy Gaintner 95 5 2943
Isabelle & Julian McCreary 27 4 2137

Property and Grounds Committees

(Landscape)

Chairman: Aubrey C. Aldridge AL 3 4602
William B. Bishop 25 4 9301
Frederick G. Corbus 27 4 2642
John Ericson 94 5 6964
Elisabeth G. Mayer 94 5 2382
William B. Prothero 25 3 0954
Guy H. Ruggles 27 4 6261
Justin H. Tyler 27 5 1552
Lester T. Weiland 25 3 0525

(Property)

Chairman: William O. Stauffer 96 4 1354
Jesse O. Allen 27 7 6330
William F. Hall 95 5 0443
John F. Lattin 95 5 2921
T.J. (Tally) Sigmundson 95 9 1282

Public Relations Committee

Public Information Director:
Floyd A. McCracken 94 6 8379
Mary H. Dunten 26 5 9936

Pulpit Guest Committee

Phoenix: William J. Knudsen, Jr. 27 9 2683
Tempe: Leonard Pellettiri 94 7 5115

Social Concerns Committee

Chairman: William H. Gooding 25 3 8105
Rev. Raymond G. Manker 94 7 7229
THE CHURCH COUNCIL

1965

Committee on Committees

Chairman: Gilbert L. Conway 26 5 6589
Frances and G. Ellis Gray 94 3 2759
Blanche Inlay 27 7 8179
Agnes Ericson 95 9 4117
Harriet Siegal 27 7 1986
Jeanne Lipton-Ex-Officio & Recorder

Activities Programs Committee

Jane L. Baker 26 5 6589
Jeremy E. Butler (Unlisted)
Susan C. Lueptow 94 7 5155
Dorothy Main 95 9 3257
Muriel Osler 74 4 2117
Faith C. Färker 94 8 6618
Rev. Manker-Ex-Officio
(No chairman has been appointed)

Art Committee

Chairman: Vernon E. (Ed) Shipp 94 7 0901
Robert S. Bronfen 27 5 0503
Frank Plettenberg 94 4 0539
Leo Ryan 96 7 5283
Carroll E. Wiley 93 6 5026

Building Committee

Chairman: William O. Stauffer 70 4 1354
R.F.E. Dickenson 94 5 2682
G. LeRoy Gaither 95 5 2913
Joyce Huggins 94 5 5576
J. William Main 95 9 3257
Robert E. Olsen 95 5 9925
T.J. (Tally) Sigmundson 95 9 1282

Denominational Affairs Committee

Chairman: Morris A. Huggins 94 5 5576
William B. Bishop 25 4 9301
Harriet Siegal 27 7 1986

Finance Committee

Chairman: Archie H. Walker 93 7 1295
Paul F. Eliklen 25 4 0334
Hawley A. Brewer 27 5 2955
R.P.E. (Dick) Dickenson 26 5 2682
Leigh R. Lipton 94 5 4276
Robert H. Morrison 94 6 7468
Vernon F. Roobins 93 9 0694
Anderson D. Tard 93 7 1295
Sunday Service Committee

Co-Chairmen: Lester H. Weiland 25 3 0525
               Donald F. Cliff 25 8 1456

Transportation Committee

Chairman: Lucy B. Wells 27 4 5931

Religious Education Committee

Chairman: Shirley Odegard 94 5 5370
           Jean Baxter - Personnel 27 6 7031
           Sandy & Edwin A. Bostrom - Youth 95 5 4417
     Activities
           Peg Curry - Publications & Recording Secretary 93 9 6914
           Beverly Davis - Volunteer Coordinator 27 9 5705
           Alvin R. Finkelstein - Budget 94 8 3156
           Susan C. Luptow - Special Events 94 7 5155
           Leonard H. Palmbach - Curriculum 26 6 1872
           Dr. Nicholas J. Silvaroli - Temple 96 7 0326
           Nancy Wiley - Parent Education 94 6 5026

Transportation Committee

Chairman: Miss Lucy B. Wells 27 4 5931

Other Committees

Library Committee

Beacon Press Book Table
  9:00 a.m. - Albert Ackerman 94 4 2873
  10:50 a.m. - Jean Gaertner 94 6 8592

Women's Alliance Memorial Library
  9:00 a.m. - Claire Dyer 93 7 4527
  10:50 a.m. - Hulda Dahl 27 7 9787

Pamphlets and Sermon Display
  Agnes and Edward Y. Palmer 27 4 2640

Religious Education Books & Pamphlets (Sales & Lending Library)
  Lois Tyler 27 5 1552
  Jean Bocan 27 5 3037
  Eileen Ryder 27 4 1153

Hospitality Committee

Coffee Hosts - Women's Alliance
  Pauline Stauffer 96 4 1354

Greeters
  Eleanor Olsen 26 6 2852

Guest Register
  In-Betweener
Long Range Planning Commissions
Facilities and Staff

Chairman: R.F.E. Dickinson
Secretary: Dorothy Filson
          Lucy Allen
          Stanley K. Dabrowski
          Agnes Ericson
          Edith Holmes
          William O. Stauffer
          Rev. Raymond G. Hanker
          26 5 2682
          94 3 6647
          27 7 6330
          27 7 3928
          95 9 4117
          27 9 6504
          95 4 1354
          94 6 5747

Program Planning

Chairman: Dr. J. Eugene Grigsby, Jr.
Secretary: Judith R. Walker
          William Bagwell
          Dr. Harrison M. Baker
          Joyce Huggins
          Rev. Raymond Hanker-Ex-Officio
          Enid Norman
          Dr. Charlotte Roehl
          Dr. James Yeater
          25 3 0668
          93 7 1295
          94 2 1069
          (Unlisted)
          94 5 5576
          94 7 7229
          26 5 1889
          94 3 2694
          96 6 5747
EVALUATIONS OF CHURCH COUNCIL COMMITTEE CHAIRMAN

FOR 1961

Committee Activity Report

The Church Council

Object: Monthly review of committee activities. Discussion of committee problems and accomplishments. Approve or send to Board any requests, resolutions, findings or other actions as the Board may desire.

Approach: Round-table discussion at monthly meetings where mutual problems are presented and chairmen or representatives of each committee offer suggestions, etc. Plans for activities and committee assignments are also discussed.

Results: All members agree on usefulness of Council. Most committees eager to help on expanded activities which foster wider participation of Church membership.

Suggestions and Comments: More follow up on recommendations and plans that are brought up at Council meetings. Many committees lacked representation--this should be corrected. Agenda of discussion items should be prepared and mailed to committee chairmen prior to meeting which would have a tendency to shorten meetings and serve as reminders that attendance is required.

Submitted by:

Paul Bliklen, Presiding Officer

The Art Committee

A. Special Exhibits:
   1. Julia Dykeman Collection; exhibit of 7 works from Bali, Nepal, and Thailand.
   3. Anatoly Kaplan, contemporary Russian Jewish, 23 lithographs.

B. Exhibits: Single works loaned by individual artists: **
   1. Einar Olsen
   2. Carroll Wiley
   3. Margaret Salmon
   4. Frank Salmon
   5. Jack Rothschild (by Don Ruffin, artist).
   6. June Walker
   7. Florence Priest
   8. Carleton Klock

** All paintings on loan (except one, "Trees on the Verde", by Don Ruffin, owned by Jac Rothschild) have been returned to rightful persons.

C. Name tags:
   1. There were 75 new tags made for Church members and friends.

D. Memorial Gifts:
   1. Planters in main sanctuary in front of sanctuary were given new arrangement. These were donated by Dr. Charlotte Roehl in memory of her sister,
Art Committee, continued

Mrs. Ida Brennan.

Work was done by Lamon Farris of Harper's Nursery, estimate under 5,200.

2. Bronze Covenant Plaque at main entrance was donated by Dr. Irene Lapp in memory of her sister, Mrs. Marian Lapp Otis.

E. Special Request: The Church sign in front of the Church by Lincoln Drive now indicates change in time of Sunday Services in larger letters, new layout and fresh look on both sides. Cost approximately 60. Work done by Frontiers Signs, Glenn Green, member.

Submitted by:

Carroll Tiley, Chairman

Finance Committee

Date of service: January 1, 1964, to December 31, 1964.

Object:
A. Preparation of annual budget
B. Planning of Fund Drives
C. Audit of Treasurer's Annual Report
D. Miscellaneous financial advice.

Results:
A. Balanced budget
B. Successful Capital Fund Drive as carried out by many members of the Church.
C. Audit not completed as of January 6, 1965.

Suggestions and Comments: The Church faced insolvency at the start of 1964 which was avoided by the entire membership participating in the Capital Fund Drive. This Capital Fund Drive served a two-fold purpose: (1) it helped relieve the Church of the long term debt and, (2) it provided much needed funds for the construction of a new building for the Church School.

Submitted by:

Archie H. Stackler, Chairman


Membership Committee

Object:
1. To invite visitors and friends to membership
2. Holding Membership Sundays, orientation meetings
3. Phone new members for initial contacts and interviews.
4. Introduce new Church members to other members of the congregation

Approach: Three Membership Sundays were held throughout the year in February, May and October which were preceded by orientation meetings and followed by introducing new members on the patio in addition to a brunch. The new members were identified by a flower as well as a name tag.

Results: Approximately 73 new members.
Membership Committee, continued

Suggestions and Comments: That Intention of Membership cards provide a place for telephone number.

Submitted by:
Elizabeth Anderson, Chairman

Members: Lucy Allen, Christ Olsen, Paul Eliklan, Ray and Gretchen Banker, Floyd McCracken, Regina Glaser, Reg Gooding.
Special thanks to Louise Jones for sending notes of greeting; and to Carroll Wiley for name tags.

Music Committee

Object: Has been and will continue to provide better music for worship hours and other specific Church functions.

Approach: Through contributing programs has continued the Organ Fund Drive to nearly 22,000 of the $5,000 goal. Through individual and family contributions has replaced the old hymnals with 200 new versions "Hymns for the Celebration of Life". Continued investigations of all types of organs.

Submitted by: Esther Gaintner, Chairman

Members: Isabelle McCreary, Julian McCreary, Roy Gaintner, Joan Hunter.
Special appreciation to Mr. Bagwell, Mrs. Finkelstein, the Choir, Orchestra, guest soloists and instrumentalists for cooperation and devotion.

Pulpit Guests

Object: To provide good, stimulating speakers for the 9:00 a.m. Service on a bi-weekly basis. In addition to provide occasional speakers for the 10:50 a.m. Service.

Approach: Obtaining speakers with diverse experiences and backgrounds who are both topical and seasonal.

Results: Although this is not an impartial answer we feel that on the whole we have presented a varied, interesting and enlightening series of lecture-sermons. Many members of the Congregation have confirmed this (the more thoughtful ones, that is).

Suggestions and Comments: That anyone who is interested in serving as a pulpit guest (including himself) should contact a member of the committee. The Committee should always be "asked" and never "directed" to invite a guest.

Submitted by: William J. Knudsen, Jr.
Chairman

Member: Frances Bishop
Leonard Pellettiri, Chairman, Tempe Church

Social Concerns Committee

Object: To study ways and means for integrating the Church into the life of the city, state and world in matters of human betterment.

Approach: Participation by members of the Church in affairs directly effecting study and actions in areas that are deemed necessary, in accord with the stand of the Church on matters of general doctrine. Participation in this committee is open to all members and friends of the Church. We solicit your attendance at meetings.
Social Concerns Committee, continued

Results:
1. The establishment of workshops to study and act in areas of concern
2. The establishment of two sub-committees in the areas of civil rights and education
3. The establishment of contacts with other interested groups and churches toward a broadened involvement of a larger segment of the people of the community in order to achieve our aims.
4. A benefit concert of folk music was presented, November 21, for the Council of Federated Organizations (COFO). A group, The Messengers, came from California. The concert was successful.

Submitted by:
William H. Gooding, Chairman


Sunday Service Committee

Object: To provide ushers for both Sunday Services and special events as requested.

Approach: Selected ushers on a "volunteer" basis from the list of new members. This insures regular attendance and gets them acquainted with the Church more rapidly. One month tour of duty, with separate ushers for each service. Called on LAY boys for family services and special events.

Results: No major problems.

Suggestions and Comments: Two ushers can handle Early Service of 50 to 100 people. Some sort of first aid kit is needed; we average a couple of faintings and accidents each year. Acoustical material is needed in back of auditorium and in hallway; presently impossible to maintain quiet during Services.

Submitted by:
P. C. Boyd, Co-Chairman
J. J. Main, Co-Chairman

Organizations and Commission Reports

Long Range Planning Commission - Program

Object: To explore aspects of the Church's program and to consider how it might best serve the individuals who make up the Church and the community in which the Church finds itself. This is an idea committee, not an action committee.

Approach: Free-wheeling discussion.

Results: It is almost impossible to evaluate the results of a commission of this nature after only a single year of existence. The effect on the thinking of the individual commission members has, on the whole been broadening and beneficial.

Suggestions and Comments: The assignment of this commission is a difficult one, in that it's objectives are poorly defined and not simply achieved. It would
Planning Commission, continued

be desirable to provide some means whereby some of the ideas and enthusiasm generated by the commission could be transmitted to the Church members as a whole.

Submitted by:

Paul Fryxell, Chairman

Members: Allian Bagwell, Enid Norman, Gene Grigsby, James Yeater, Charlotte Reehl, Dr. Harrison Baker, Joyce Huggins, Judy Walker, Secretary.

Women's Alliance

The Women's Alliance has a membership of approximately 50 women. We invite all women to attend our meetings and join with us.

The Women's Alliance considers itself a service arm of the Church.

The Alliance has one program meeting on the 2nd Thursday of every month, at which time we have a pot-luck luncheon. We also sponsor a card luncheon the 4th Thursday of every month which is open to both men and women.

The Alliance furnishes the kitchen supplies and coffee for the Sunday Services and also arrange for the hostesses to make and serve at these services.

The Alliance sponsors the All-Church Bazaar yearly with a usual profit to the Church of about $1,500 which is given to the Church for various needs.

Last year the Alliance pledged $1,000 for the Organ Fund and we plan this year to either improve the parking lot or improve the acoustics of the Sanctuary.

Submitted by:

Lucy Allen, President

Officers: Lucy B. Wells, Vice-President; Genevieve Scott, Secretary; Gertrude Ganesberg, Treasurer.

In Betweener

Object:
1. Service to the Church
2. To increase the joy of life through hospitality and friendship
3. Social activities

Approach: Monthly activities such as parties, pot-luck dinners, fun nights, etc. usually held as all-church functions.

Results: Have helped instill a feeling of hospitality toward newcomers, helped with the guest book, and have accounted for sizeable donations to the Organ Fund.

Submitted by:

Roy Gaintner, President

Officers: Don Clifford, Vice-President; Eleanor Olsen, Secretary; Sarah Cliff, Treasurer; Gilbert Conway, Program Chairman
Get Up and Go Retirees

Object: To acquaint newcomers and winter visitors with scenic areas and other areas of interest to get to know each other better.

Approach: Games, hikes, picnic lunches. We usually have around 20-25 persons attending, but this month for example included 32 to visit Phoenix Manor.

Results: We start our outings in December and run through April of each year. We collect 25 cents apiece and have about $50 in our treasury to date, which will revert to the Church. Get Up and Go Retirees is purely a social organization.

Submitted by:
Edward Burdick, Chairman

Morning Study Group

Object: To study current issues on subjects of interest to the group as a whole. Meetings are held the first and third Tuesday mornings of each month. Child care is provided.

Approach: Home study followed by group discussion, or taped discourse followed by group discussion or both.

Results: Completion of a course in Social Anthropology entitled "Ways of Mankind", published by the American Foundation for Continuing Education, plus several individual programs. We are now planning our next course of study, AFOC's "Great Issues in American Politics".

Suggestions and Comments: A sharing of the responsibilities of the group as well as in discussion leadership has made the group successful.

Submitted by:
Alicia Morrison

The Discussion Group

Object: To stimulate discussion of philosophical, religious and sociological subjects so that we may explore our own thinking. We do not attempt to arrive at any conclusions.

Approach: A simple, roundtable, free-wheeling group that may or may not stick to the subject on hand.

Results: A better understanding of man and his place in his environment.

Submitted by:
Leigh R. Lipton
John Roeder, co-chairman

The above reports are compiled from a form mailed out from the church to all committee chairmen and officers of organizations. These are the reports received in time to prepare this Annual Report.

Announcements of all meetings appear in the newsletter, "Horizons".
The UNITARIAN CHURCH of PHOENIX

1965 Operating Budget

PROJECTED RECEIPTS

Pledges $42,765
Loose Collections 2,900
Gifts 2,000
Church School Registration Fees 1,000
Miscellaneous 750

Total Budgeted Receipts $49,415

EXPENDITURES

Minister's Salary $6,055
Minister's Expense Fund 5,500
Minister's Retirement Fund 695
Minister's Travel Allowance 600
Administrative Assistant Salary 4,100
Administrative Assistant Conference Expense 65
Office Expense (Salaries $200, Postage $750) 1,650
Clerical Help 600
R.E. Director's Salary (Phoenix Division) 1,100
R.E. Director's Expense Allowance 250
R.E. Conference Expense 150
R.E. Supplies, Visual Aids, Insurance, Etc. 1,000
Music: Director, $1000; Organist, $800 1,800
Music: Other 170
Utilities 3,250
Maintenance (Caretaker, Supplies, Etc.) 2,500
Maintenance (Repair Parking Lot) 200
Insurance 725
Landscape 90
UUA Annual Fund and Drive 1,050
Publicity 50
Membership 10
Special Programs 50
Miscellaneous 515
Tempe Division, Rent 1,350
Tempe Division, Other Operating Expense 900
Tempe Division, R.E. Director's Salary 1,500
Total Operating Expense $37,855
Interest Expense 8,350
Total Expense $46,205
Debt Retirement 3,000
Total Budgeted Expenditures $49,135
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