

UNITARIAN UNIVERSALIST CONGREGATION OF PHOENIX

WEB PAGE QUESTIONNAIRE

Name of group? UUCP Board Of Directors

Leaders of the group? Board President, Vice President, Treasurer, and Secretary

Mission of the group? In Unitarian Universalism, each congregation holds polity over their governance and value structure. Therefore, UUCP has autonomy to choose its own path, drawing on advice and guidance from the Unitarian Universalist Association and other congregations. The UUCP Board is charged with oversight of the governance structure, fiduciary responsibility, and personnel of our congregation and community. The mission of the Board is to serve the congregation is securing its operational processes, inclusive of an annual budget and the actions of the minister.

How does this mission serve the mission of UUCP? The board is responsible to review the vision and mission of UUCP in determining the current direction and priorities to serve the congregation. The board has the honor and responsibility to establish annual goals for the minister and the congregation in actualizing the UUCP mission.

What kinds of activities are you engaged in? The Board is engaged in all aspects of UUCP congregational life. Specifically, the Board communicates with the lead minister to determine strategic priorities, evaluate performance, establish budgets, and guide committees and teams to meet the challenges of the UUCP vision and mission. Activities primarily include board meetings, working groups, and committee service. Many members of the Board represent themselves and the Board on committees and teams in the congregation.

Annually, the Board sets priority goals and strategic initiatives related to the congregation and the greater community. The board works with the minister to develop action items and goals to achieve the priorities. Additionally, the Board is responsible for reviewing financial expenditures, setting the budget, and allocating resources to staff and programs in support of the congregation.

What specifically are members requested to do? Members are requested to attend regular board meetings, which occur on the second and fourth Tuesday evening of the month. Recently, meetings have been online and are successful in conducting



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the congregational business. Typically, each member of the Board serves on one of three committees – Governance, Finance, Personnel. To be strategic in executing the work of the Board, there is an annual retreat and a proposed mid-year retreat to establish priorities and set goals. Board members are requested to represent the Board in interactions with our congregational members, listening for opportunities, and communicating between individuals and groups.

How many people can participate in your group? As stated in the UUCP bylaws, there are eight (8) elected members of the Board. Members are elected in the spring congregational meeting. Two youth representatives are appointed by the Director of Children’s Ministry. The lead minister serves as an ex officio member of the Board. From the elected members, an executive committee is assigned.

Are you currently seeking new members? Always. The Nominating Committee builds a slate of candidates for the Board. This process starts in the early part of the calendar year.

If not, when might you be seeking new members? Communicate with other members about your interest at any time.

How often do you meet? The Board meets twice monthly on the second and fourth Tuesday evening. Meetings are currently online and will likely be a hybrid in the future. Additional meetings include annual retreats, mid-year retreats, and when current events call for input and advice.

Do you typically meet in the evenings, daytime, using Zoom, or other, i.e., combination of all? The Board typically meets in the evening for 2.5 to 3.0 hours. Zoom and online meetings meet the needs of the Board. In person meetings will be scheduled as needed.

Do you meet year round? Fall to spring? Other? The Board meets year round. Typically meetings in the summer months are less frequent or cancelled.

Is there a set term to participate in this group? The Board positions are elected for 2 years at a time, with opportunity for reelection.



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If there is no set term, can someone join your group for a specific time commitment, project, or purpose? The Board often reaches out to members and committees with specific expertise or knowledge to achieve a priority or goal. Also, all Board meetings are open to members to attend.

What amount of time is one expected to typically devote to the work of this group?

On a monthly basis, there are approximately 5 hours of meetings. There is additional reading, email, and communication throughout the month to assure the operations of UUCP.

Each week?

Each month?

Each year?

Please add any brief comments that you feel will further inform someone looking to participate in the group. (Optional) More time is required of Board officers than for the members at large. Please use the email below to ask for further information.

What is the e-mail contact information for further inquiries about this group?

board@phoenixuu.org

